

**COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS
REGULAR COUNCIL MEETING
AGENDA**

In Council Chambers @6:00 P.M.

Monday, January 5, 2026

Anyone can observe the meeting live via cable Channel 5, (Community Access Yellow Springs) or on YouTube. ZOOM participation will be offered only for virtual meetings. Please contact the Council Clerk at 937-767-9126 or clerk@yellowsprings.gov for any questions regarding the Council meeting.

CALL TO ORDER

ROLL CALL

EXECUTIVE SESSION

As Needed.

NOMINATION/VOTE FOR COUNCIL PRESIDENT

NOMINATION/VOTE FOR COUNCIL VICE PRESIDENT

ANNOUNCEMENTS

CONSENT AGENDA

1. Minutes of December 15, 2025 Regular Meeting (Motion to Adopt)

REVIEW OF AGENDA

I. PETITIONS/COMMUNICATIONS

The Clerk will receive and file:

II. PUBLIC HEARINGS/LEGISLATION (6:30)

Reading of Resolution 2026-01 Authorizing the Sale During Calendar Year 2026 of Municipally Owned Personal Property Which is Not Needed for Public Use, or Which is Obsolete or Unfit for the Use for Which It was Acquired, by Internet Auction, Pursuant to Ohio Revised Code Section 721.15(D)

Reading of Resolution 2026-02 Approving Grant Funds to the 365 Project for MLK Day and Juneteenth Activities for Calendar Year 2026

III. CITIZEN CONCERNS (6:45)

IV. SPECIAL REPORTS

V. MANAGER'S REPORT (7:00)

VI. OLD BUSINESS

VII. NEW BUSINESS (7:15)

Temporary Appointment of Council Representatives to YSDC
Appointment of Representative to MVRPC
Appointment of Representative to GCRPC

Draft Council Retreat Agenda
Scheduling of Regular Work Sessions: Purpose/Timing

X. FUTURE AGENDA ITEMS* (7:50)

- Jan. 20: 5pm Work Session (Short Street)
6pm Regular Meeting
Ordinance 2026-01 Authorizing the Annual Transfer of Funds and Declaring an
Emergency
Village End of Year Report/s
2026 Calendar of Legislation/Regular Events
Discussion of Need to Schedule Meeting(s) with Other Taxing Entities
Council Rules
- Jan. 23: Council Retreat (9-4pm)
- Feb. 2: Short Street Presentation
Quarterly Financials
Treasurer Report
Stop/Start/Continue Discussion
Board and Commission Seats
Values/Strategic Approach
Village Goals
Review Annual Calendar
Retreat Follow-up
Draft Work Session Agenda
- Feb. 17: 5pm Work Session (Council Goals)
6pm Regular Meeting
- March 2:
- March 16:

*Future Agenda items are noted for planning purposes only and are subject to change.

ADJOURNMENT

The next regular meeting of the Council for the Village of Yellow Springs will be held at 6:00 p.m. on **Tuesday, January 20, 2025**, and will be preceded by a work session at 5pm.

The Village of Yellow Springs is committed to providing reasonable accommodations for people with disabilities. Any person requiring a disability accommodation should contact the Village, Clerk of Council's Office at 767-9126 or via e-mail at clerk@yso.com for more information.

**Council for the Village of Yellow Springs
Regular Session Minutes**

In Council Chambers @ 6 P.M.

Monday, December 15, 2025

CALL TO ORDER

President of Council Kevin Stokes called the meeting to order at 6:00 pm.

ROLL CALL

Present were Council President Kevin Stokes, Vice President Gavin DeVore Leonard and Council members Brian Housh, Carmen Brown and Trish Gustafson. Solicitor Amy Blankenship, AVM/Project Lead Elyse Giardullo, Chief Paige Burge and Village Manager Johnnie Burns were also present.

SWEARINGS IN

Kevin Stokes swore in Ruth Hoff: Environmental Commission
Mayor Conine swore in Steve McQueen: Mayor
Mayor Conine swore in Stephanie Pearce: Council Member
Mayor Conine swore in Senay Semere: Council Member
Mayor Conine swore in Angie Hsu: Council Member

ANNOUNCEMENTS

Ena Neron read a lengthy proclamation honoring outgoing Mayor Conine.

Housh asked that the new Council make several appointments to Commissions in January.

Dorothee Bouquet announced information related to wanting Council to make an appointment to Active Transportation Committee.

Carmen Brown related information regarding making donations to the Hatian

CONSENT AGENDA

1. Minutes of December 1, 2025 Regular Meeting
2. Credit Card Statement for November

Gustafson MOVED and Housh SECONDED a MOTION TO APPROVE THE MINUTES of December 1, 2025 Regular Council Meeting. The MOTION PASSED 5-0 ON A VOICE VOTE.

DeVore Leonard MOVED and Gustafson SECONDED a MOTION TO APPROVE THE CREDIT CARD STATEMENT FOR NOVEMBER. The MOTION PASSED 5-0 ON A VOICE VOTE.

REVIEW OF AGENDA

There were no changes made.

PETITIONS/COMMUNICATIONS

The Clerk will receive and file:

Mayor's Clerk re: Mayor's Report (2)
Council Clerk re Annual Meeting Calendar
Bethany Gray re: Habitat Community Status (2)
Sherri Ihle re: Support for Windsor CRA
Luisa Bieri re: Support for Windsor CRA
Matthew Raska re: Support for Windsor CRA
Alice Robrish re: Support for Windsor CRA

Daniel Robrish re: Support for Windsor CRA
Toni Dosik re: Support for Windsor CRA
Council Clerk: New Council Oaths (3)
Phillip O'Rourke re: Chamber Announcement
Dorothee Bouquet re: Request for Active Transportation Rep
Brian Housh re: Sample Anti-Discrimination Ordinance

DeVore Leonard reviewed communications.

PUBLIC HEARINGS/LEGISLATION

DeVore Leonard MOVED and Brown SECONDED a MOTION TO READ BY TITLE ONLY ALL EMERGENCY AND SECOND READ LEGISLATION. The MOTION PASSED 5-0 ON A VOICE VOTE.

Second Reading and Public Hearing of Ordinance 2025-29 Approving a Right of Way Vacation Off of East Center College Street. Brown MOVED and Housh SECONDED a MOTION TO APPROVE.

Burns noted that the alley needs to be vacated because there are structures on top of it and it cannot be used as a right of way.

Stokes OPENED THE PUBLIC HEARING.

Jon Hudson, neighboring property owner, expressed appreciation for the vacation.

Stokes CLOSED THE PUBLIC HEARING AND CALLED THE VOTE. The MOTION PASSED 5-0 ON A ROLL CALL VOTE.

Emergency Reading of Ordinance 2025-30 Approving a Third Fourth Quarter Supplemental Appropriation and Declaring an Emergency. Brown MOVED and Gustafson SECONDED a MOTION TO APPROVE.

Giardullo presented the supplemental for the Finance Director, who is out on leave. She explained that this is a year-end close out to assure that there is enough in all lines to cover wages, legal expenses, contractual increases, and to account for grants and donations received.

Giardullo called out the \$30,000 addition to upgrade the Village server, which is old enough that it can no longer support updates. This is phase I of a plan to upgrade the system over time, she said.

DeVore Leonard received confirmation that legal expenses have indeed gone up. Burns noted LIHTC, CRA and the Personnel Policy Manual as several cost-drivers.

DeVore Leonard commented that it would be wise to check in soon regarding legal fees so that Council has an ongoing sense of where those stand.

Stokes OPENED THE PUBLIC HEARING.

Reilly Dixon, Yellow Springs News, asked whether the numbers listed for legal fees represented all departments or just Council, and was told the number reflects all department legal fees.

Burns addressed Dixon's question regarding the increase to solid waste, explaining that an increase in the Rumpke contract had not been accounted for in the budget, but that the funds are there and simply need to be moved so that they can be used to pay Rumpke.

Housh commented that the shift from a retainer model to a contract model for legal services has not resulted in significantly higher cost, noting several areas that have needed more legal consultation this year which

have increased expenditures.

Stokes CLOSED THE PUBLIC HEARING AND CALLED THE VOTE. The MOTION PASSED 5-0 ON A ROLL CALL VOTE.

Reading of Resolution 2025-61 Authorizing the Village Manager to Enter into a Contract with Hocking Athens Perry Community Action and Barons Bus for Go Bus Services. Brown MOVED and Housh SECONDED a MOTION TO APPROVE.

Burns noted the previous meeting's presentation, stating that more information will follow as the project moves forward.

Stokes CALLED THE VOTE, and the MOTION PASSED 5-0 ON A VOICE VOTE.

Reading of Resolution 2025-62 Authorizing the Village Manager to Enter into a Contract with Axon for Dashcam and Bodycam Services. Brown MOVED and DeVore Leonard SECONDED a MOTION TO APPROVE.

Blankenship noted that the provider will be changed in 2026. She noted that while the resolution uses "in a form substantially similar to" for the attached contract, the vendor has accepted all of the proposed redlines shown in the provide version.

Chief Burge commented that the department has had ongoing issues with equipment provided by the current contractor, but that learning of an issue with the battery pack exploding without warning was the "nail in the coffin" prompting a search for an alternative provider. Burge noted that Axon is an industry leader and had provided the lowest/best bid, adding that the switch will result in an annual savings of about \$3,800.

Stokes CALLED THE VOTE, and the MOTION PASSED 5-0 ON A VOICE VOTE.

Reading of Resolution 2025-63 Approving Vacation Time Pay Out for the Village Manager. Brown MOVED and Gustafson SECONDED a MOTION TO APPROVE.

Blankenship explained that while the Manager can carry over 80 hours, his contract permits payout for those hours he is unable to use as vacation during the year.

Brown noted that the number of hours was not as high this year, which is a step in the right direction.

Housh agreed that vacation hours are meant to be used and enjoyed.

Stokes CALLED THE VOTE, and the MOTION PASSED 5-0 ON A VOICE VOTE.

Reading of Resolution 2025-64 Appreciation for Trish Gustafson's Service as a Council Member. Housh MOVED and DeVore Leonard SECONDED a MOTION TO APPROVE.

The resolution was read in full, and prompted appreciative remarks.

Stokes CALLED THE VOTE, and the MOTION PASSED 5-0 ON A VOICE VOTE.

Reading of Resolution 2025-65 Appreciation for Kevin Stokes' Eight Years of Service as a Council Member. DeVore Leonard MOVED an Housh SECONDED a MOTION TO APPROVE.

The resolution was read in full. Stokes expressed his appreciation to citizens and his fellow Council members.

Stokes CALLED THE VOTE, and the MOTION PASSED 5-0 ON A VOICE VOTE.

Reading of Resolution 2025-66 Appreciation for Brian Housh's Twelve Years of Service as a Council Member. DeVore Leonard MOVED and Stokes SECONDED a MOTION TO APPROVE.

The resolution was read in full.

Stokes asked new Council members to "do as well as Brian has done" in representing the Village in the region.

Brown lauded Housh for his ability to collaborate.

Gustafson remarked on Housh's extensive connections in both local and state government.

Housh made remarks regarding his interest in local government and added some advice to incoming Council members.

Stokes CALLED THE VOTE, and the MOTION PASSED 5-0 ON A VOICE VOTE.

Reading of Resolution 2025-67 Condemning the Practice of Conversion Therapy. MOVED and SECONDED a MOTION TO APPROVE.

Housh read the resolution in full. He made a pitch for a more extensive anti-discrimination ordinance in the new year.

Stokes CALLED THE VOTE, and the MOTION PASSED 5-0 ON A VOICE VOTE.

Reading of Resolution 2025-68 Authorizing the Village Manager to Enter into a Residential Community Reinvestment Area Agreement for Real Property Located Within the Village of Yellow Springs Community Reinvestment Area; and Authorizing and Approving Related Matters. Brown MOVED and DeVore Leonard SECONDED a MOTION TO APPROVE.

Blankenship noted that Council had passed enabling legislation on November 17th, designating the entirety of the village as a Community Reinvestment Area. She added that any entity seeking a tax abatement in the village will have to receive approval from Council. She noted that because the Union building and Kettering building projects are separate and distinct, they require separate resolutions.

Blankenship described the attachments to each resolution, then explained the requested abatements as follows:

Both abatements are 75% abatements, meaning that 25% of the real property taxes due on the entire Project will continue to be paid to the appropriate taxing jurisdictions, notwithstanding the CRA. The Village will still get 25% of what it would have gotten, as will the school district and the Township. When the CRA falls off in year 16, all taxing jurisdictions will get everything they would have gotten but for the CRA (i.e., transforming an unproductive asset into a productive asset) [UNLESS Village authorizes a TIF later].

No income tax levies will be impacted, she stated. The Village, School Districts, etc. will continue to receive all of those benefits. No real property taxes regarding land value are impacted, again unless the Village authorizes a TIF later. In accordance with the Village's previously approved CRA Ordinance, both agreements require 15% of units be "affordable" in accordance with the Village Zoning Code definition.

Tyler Bridge of Bricker Graydon further explained how the abatement will work. He stressed that because the property was previously designated educational, no entity received any property tax, so even with an abatement, all taxing entities are improved.

Housh asked for clarification, receiving confirmation that at year 16 all entities begin to receive taxes based on the improved value of the property but do not receive “back taxes” for the previous 15 years.

Responding to Housh, Bridge explained that the CRA only applies to new construction, so the increased value of the properties in question will result in some income, for the Union property in the next tax cycle and for the Kettering property following purchase and subsequent tax cycle.

Erik Alfieri, representing the Windsor Companies, noted that the CRA tool is intended to incentivize development that might not occur without such incentives.

Alfieri noted two pressures exacerbating the need for abatement, those being rising cost of development in general and rising interest rates, which combine to increase the difficulty of securing construction financing.

Housh asked why the projects are contingent upon one another and was told that economy of scale was the reason.

Alfieri stressed that without the incentive structure the projects cannot happen. He asserted that the village will experience an increase in revenue due to the increased value of the properties and stated that the projects will drive economic growth in the community.

Alfieri affirmed that the required traffic and stormwater studies are in process.

Brown asked what the cost to tear down the Union building will be and was informed by Alfieri that it is estimated at “upwards of a million.”

Housh asked why the abatement agreement states that the 15% affordable units requirement ends after 15 years, stating his understanding that this was to have been a permanent promise of affordability.

After checking minutes for Planning Commission for the PUD approval and the Council minutes for their approval of the PUD recommendation, Blankenship confirmed that the agreement was for “15% permanently affordable” units for both Kettering and Union projects, which “lives in the conditions of approval laid out in the Planning Commission’s approval of the PUD and subsequent recommendation to Council for their approval.

Blankenship added that an enforcement mechanism regarding the affordable units will need to be worked out in the PUD agreement between Council and the developer.

Housh requested again that East North College Street be returned to the Village and opened to traffic as a best practice in mitigating traffic.

Blankenship stated that the Village cannot legally require a developer to acquire Right of Way.

Housh commented that he will vote for the CRA because housing is needed, but expressed his disappointment that Antioch and the developer could not work something out regarding the Right of Way.

Stokes CALLED THE VOTE, and the MOTION PASSED 5-0 ON A ROLL CALL VOTE.

Reading of Resolution 2025-69 Authorizing the Village Manager to Enter into a Residential Community Reinvestment Area Agreement for Real Property Located Within the Village of Yellow Springs Community Reinvestment Area; and Authorizing and Approving Related Matters. Brown MOVED and Gustafson SECONDED a MOTION TO APPROVE.

Stokes asked whether a commitment to 15% affordable units had been built into the PUD agreement for the Kettering property.

Burns stated that yes, this was the case.

Stokes asked whether there was anything notably different regarding the Kettering property PUD that should be noted.

Bridge identified two differences of note, one being that this property will consist of a rebuild rather than a new construction, and the second being that the CRA will not be in effect until the Windsor Companies takes possession of the property.

Alfieri attested to the accuracy of Bridge's observation.

Stokes CALLED THE VOTE, and the MOTION PASSED 5-0 ON A ROLL CALL VOTE.

Reading of Resolution 2025-70 Authorizing the Village Manager to Submit a Grant Application to the Ohio Department of Transportation for Active Transportation Plan Development Assistance. DeVore Leonard MOVED and Housh SECONDED a MOTION TO APPROVE.

Burns stated that this is a grant to update the Active Transportation plan, an effort which is currently underway.

Housh MOVED to revise the second Whereas to add "safe walking biking and rolling infrastructure for all ages and abilities" in place of the words "sidewalk and street crossing". Brown SECONDED.

Stokes CALLED THE VOTE ON THE MOTION. The MOTION TO AMEND PASSED 5-0 ON A VOICE VOTE.

Housh MOVED to replace the words "Active Transportation Committee" with "Village of Yellow Springs" in the second Whereas. Brown SECONDED.

Stokes CALLED THE VOTE ON THE MOTION. The MOTION TO AMEND PASSED 5-0 ON A VOICE VOTE.

Stokes CALLED A VOTE ON THE MOTION TO APPROVE AS AMENDED. The MOTION PASSED 5-0 ON A VOICE VOTE.

Reading of Resolution 2025-71 Approving Grant Funds to the 365 Project in Support of 2025 Kwanzaa Activities. Brown MOVED and Housh SECONDED a MOTION TO APPROVE.

Kevin McGruder spoke in favor of the request, providing background on the celebration and noting activities that would be funded through Council's grant. Kwanzaa is a secular event open and welcoming to all members of the community, McGruder stated.

Stokes CALLED A VOTE ON THE MOTION TO APPROVE. The MOTION PASSED 5-0 ON A VOICE VOTE.

Reading of Resolution 2025-72 Authorizing a One-Time Bonus for the Council Clerk. Brown MOVED and Housh SECONDED a MOTION TO APPROVE.

Stokes CALLED A VOTE ON THE MOTION TO APPROVE. The MOTION PASSED 5-0 ON A VOICE VOTE.

CITIZEN CONCERNS

Shernaz Reporter asked that Short Street be reopened during the winter.

Mitzie Miller noted that High School seniors are volunteering to shovel snow for village seniors.

Rebecca Potter spoke to the CRA agreements just passed, stating that the schools receive the same amount regardless unless there is new construction.

Jessica Thomas asked that Council pass legislation opposing ICE activities in the community.

Judith Hempfling stated her agreement with Thomas regarding opposition to ICE.

Lisa Abel stated that as of January 1 there will be no Council members on YSDC, and asked that new members be appointed as soon as possible.

SPECIAL REPORTS

There were no Special Reports.

MANAGER'S REPORT

Burns made note of the multiple call-outs on Friday evening with a power outage compounded by heavy snow and plowing needs. He asked that people not call the Village or 9-1-1 in such situations, since the switchboard was flooded with calls and people came to the lobby to express concerns, further complicating the matter.

Burns showed a photo of tire tracks covering the Gaunt Park playing fields which have destroyed the fields and will need to be repaired.

Upon request from Housh, Burns clarified that CRAs are indeed tax abatements, but TIF's do not constitute an abatement.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

BOARDS AND COMMISSIONS

There were no Board and Commission Reports.

FUTURE AGENDA ITEMS

- Jan. 5: Nomination/Vote for Council President
 Nomination/Vote for Council Vice President
 First Reading of Resolution 2026-01 Authorizing the Sale During Calendar Year 2025 of
 Municipally Owned Personal Property Which is Not Needed for Public Use, or Which is Obsolete
 or Unfit for the Use for Which It was Acquired, by Internet Auction, Pursuant to Ohio Revised
 Code Section 721.15(D)
 Resolution 2026-02 Approving Grant Funds to the 365 Project for MLK Day and Juneteenth
 Activities for Calendar Year 2026
 Temporary Appointment of Council Representatives to YSDC
 Council Retreat Agenda
- Jan. 20: Work Session @5pm "Short Street"
 Regular Session @6pm
- Jan. 23: Council Retreat (9-4pm)
- Feb. 2:

Feb. 17: Work Session @5pm “Village Goals”
 Regular Meeting @6pm
 Village End of Year Reports

ADJOURNMENT

At 8:35pm Brown MOVED and Housh SECONDED a MOTION TO ADJOURN. The MOTION PASSED 5-0 ON A VOICE VOTE.

Signed: _____
 Kevin Stokes, Council President

Attest: _____
 Judy Kintner, Clerk of Council

VILLAGE OF YELLOW SPRINGS, OHIO

RESOLUTION 2026-01

AUTHORIZING THE SALE DURING CALENDAR YEAR 2026 OF MUNICIPALLY OWNED PERSONAL PROPERTY WHICH IS NOT NEEDED FOR PUBLIC USE, OR WHICH IS OBSOLETE OR UNFIT FOR THE USE FOR WHICH IT WAS ACQUIRED, BY INTERNET AUCTION, PURSUANT TO OHIO REVISED CODE SECTION 721.15(D)

WHEREAS, this Council is required to adopt a Resolution expressing its intent to sell municipally owned property by internet auction, including a description of how the auctions will be conducted, specifying the number of days for bidding, and stating the general terms and conditions of sale; and

WHEREAS, after extensive research and due diligence, and based upon positive results in previous years, the Village of Yellow Springs is recommending GovDeals, Inc. at gov.deals.com or at Municibid at Municibid.com as the Village's contracted representatives to conduct auctions on its behalf.

NOW THEREFORE be it **RESOLVED**, by the Council of the Village of Yellow Springs, Greene County, Ohio, that:

Section 1. During calendar year 2026, municipally owned personal property which is not needed for public use, or which is obsolete or unfit for the use for which it was acquired, as determined pursuant to the procedure set forth in the Codified Ordinances of the Village in Section 206.02, may be sold at internet auction. This is addition to the methods provided otherwise in Section 206.02.

Section 2. Any said auction sales shall be conducted under the authority and direction of the Village of Yellow Springs Village Manager, whose address and telephone number is as follows: 100 Dayton Street, Yellow Springs, Ohio 45387; (937) 206-3094.

Section 3. Any such internet auction sales shall be conducted by GovDeals.com internet auction services or Municibid.com internet auction services, pursuant to the rules and regulations promulgated and in effect for that sales organization, on file with the Clerk, and as amended from time to time. However, the sales fees to be paid by the Village of Yellow Springs for such internet auction service shall in no event exceed the amount of seven and one half (7-1/2%) per cent of the accepted auction bid.

Section 4. In connection with each such contemplated internet auction sale, bidding shall remain open for not less than fifteen (15) days, including Saturdays, Sundays and legal holidays.

Section 5. In connection with each such contemplated internet auction sale, the terms of payment shall be cash, payment in full on or before the date of delivery to the successful bidder; further, the successful bidder shall be solely responsible for all acts and expenses associated with the delivery of such item(s) so purchased.

Section 6. This Resolution shall be in full force and effect immediately upon adoption.

Signed:, President of Council

Passed:

Attest: _____

Judy Kintner, Clerk of Council

ROLL CALL:

Gavin DeVore Leonard____ Carmen Brown____ Angie Hsu____
Senay Semere____ Stephanie Pearce____

**VILLAGE OF YELLOW SPRINGS, OHIO RESOLUTION
2026-02**

**APPROVING GRANTS TO THE 365 PROJECT IN SUPPORT OF MARTIN LUTHER
KING, JUNIOR DAY AND JUNETEENTH ACTIVITIES**

WHEREAS, Council wishes to support ongoing cultural and educational efforts and celebrations that uplift and inform our community, including through the donation of Council funds,

NOW, THEREFORE, COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS OHIO
HEREBY RESOLVES THAT:

Section 1. Village Council hereby agrees to contribute one-time grant of \$1,XXX to the 365 Project for 2026 Martin Luther King, Jr. Day activities, specifically to assist in technical support for livestreaming events and to assist in the funding of speakers, these funds to be taken from the Council Boards and Commissions account.

Section 2. Village Council hereby agrees to contribute a one-time grant in the amount of \$1,000 to the 365 Project for 2026 Juneteenth activities, specifically to assist in technical support for livestreaming events and to assist in the funding of speakers, these funds to be taken from the Council Boards and Commissions account.

, President of Council

PASSED: 1-6-2025

Attest: _____
Judy Kintner, Clerk of Council

ROLL CALL:

Gavin DeVore Leonard____ Carmen Brown____ Angie Hsu____
Senay Semere____ Stephanie Pearce____

Sponsorship of Special Events – Request Form

Deadline: Monday, September 22, 2025 at 5:00 PM

IMPORANT: *Unlike the Major Projects or Initiatives Request, this form must be submitted directly by the applicant or organization. In addition to this form, applicants must also complete the Special Event Permit.*

Date:

Applicant / Organization Name:

Contact Person:

Email:

Phone:

Event Name:

Sponsorship may be requested from:

- ☐ Village Council
- ☐ Environmental Commission
- ☐ Public Arts & Culture Commission
- ☐ Unsure

Event Description (Include target audience, timeline, location, activities, tools, expertise, etc.):

Alignment with Village Goals & Values (Which Village goal or value does this event help fulfill?):

Collaboration (Are there additional organizations or individuals involved? If yes, provide details):

Support Requested:

☐ Financial Sponsorship – Amount requested: \$

☐ In-Kind Support – Describe needs:

Sustainability & Funding (What funds will be required to sustain this project? How will ongoing support be achieved?):

Other Funding Sources (Detail other funding sources supporting this project, if any):

Will your event require a liquor license?

☐ Yes

☐ No

☐ Unsure

Submission Instructions

Please submit your form to Judy Kintner, Clerk of Council, but no later than Monday, September 22, 2025 at 5PM. Email: judy.kintner@yellowsprings.gov

Sponsorship of Special Events – Request Form

Deadline: Monday, September 22, 2025 at 5:00 PM

IMPORANT: *Unlike the Major Projects or Initiatives Request, this form must be submitted directly by the applicant or organization. In addition to this form, applicants must also complete the Special Event Permit.*

Date:

Applicant / Organization Name:

Contact Person:

Email:

Phone:

Event Name:

Sponsorship may be requested from:

- ☐ Village Council
- ☐ Environmental Commission
- ☐ Public Arts & Culture Commission
- ☐ Unsure

Event Description (Include target audience, timeline, location, activities, tools, expertise, etc.):

Alignment with Village Goals & Values (Which Village goal or value does this event help fulfill?):

Collaboration (Are there additional organizations or individuals involved? If yes, provide details):

Support Requested:

☐ Financial Sponsorship – Amount requested: \$

☐ In-Kind Support – Describe needs:

Sustainability & Funding (What funds will be required to sustain this project? How will ongoing support be achieved?):

Other Funding Sources (Detail other funding sources supporting this project, if any):

Will your event require a liquor license?

☐ Yes

☐ No

☐ Unsure

Submission Instructions

Please submit your form to Judy Kintner, Clerk of Council, but no later than Monday, September 22, 2025 at 5PM. Email: judy.kintner@yellowsprings.gov



2026 Meeting Calendar

JANUARY						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

FEBRUARY						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

MARCH						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
Su	M	Tu	W	Th	F	Sa
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5	6	7	8	9	10	11
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19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
Su	M	Tu	W	Th	F	Sa
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24	25	26	27	28	29	30
31						

JUNE						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
Su	M	Tu	W	Th	F	Sa
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26	27	28	29	30	31	

AUGUST						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
Su	M	Tu	W	Th	F	Sa
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
Su	M	Tu	W	Th	F	Sa
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
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27	28	29	30	31		

	Executive Committee/ Board of Directors
	Technical Advisory Committee
	Regional Transportation Planning Organization
	Institute Steering Committee
	Greater Region Mobility Alliance

	Water & Environment Subcommittee
	Regional Active Transportation Committee
	Miami Valley Age-Friendly Network
	Regional Equity Initiative Subcommittee
	MVRPC OFFICE CLOSED FOR HOLIDAY

Meeting cancellations may occur. Visit mvrpc.org/committee-center for updated meeting information



MVRPC Committee Descriptions

1. **Board of Directors**- The role of the Board of Directors is to oversee the activities of the Executive Director and staff of MVRPC, to ensure they are carrying out the vision, mission, values and goals of the agency. The Board of Directors roster is made of up one representative appointed by each member organization. *The Board meets the first Thursday of each month 9 a.m. on the second floor of the Dayton Realtors, 1515 S. Main St., Dayton.*
2. **Executive Committee**: The Executive Committee is a subset of the Board of Directors, appointed annually to work with the Executive Director on personnel matters and financial expenditures. *The Executive Committee meets the first Thursday of each month 8:30 a.m. on the second floor of the Dayton Realtors, 1515 S. Main St., Dayton.*
3. **Technical Advisory Committee**: The Technical Advisory Committee (TAC) is a permanent committee appointed by members of MVRPC to represent their respective organizations. The TAC is responsible for working with the Executive Director and to advise the Board of Directors on technical issues or other delegated and assigned matters. *The TAC meets the third Thursday of each month 9:30 a.m. on the second floor of the Dayton Realtors, 1515 S. Main St., Dayton.*
4. **Regional Transportation Planning Organization (RTPO) Steering Committee**: The RTPO Steering Committee is responsible for working with the Executive Director and to advise the Board of Directors on technical issues or other delegated and assigned matters in the RTPO jurisdictions of Darke, Preble, and Shelby Counties. *The RTPO meets quarterly on the third Wednesday of each month at 2:00 p.m. Each meeting location varies for each meeting.*
5. **Institute Steering Committee**: The Institute Steering Committee (ISC) is a permanent committee appointed by the MVRPC Board of Directors. The ISC is responsible for working with the Executive Director and to guide the work of the Institute of Livable & Equitable Communities, or other delegated and assigned matters. *The ISC meets quarterly on the last Friday of each month at 9:30 a.m. at MVRPC located at 6 N. Main St., Suite 400, Dayton, OH 45402*
6. **Greater Region Mobility Alliance**: A group of public, private, and not-for-profit transportation, human service providers, and transportation users that advance the mission and vision of the Greater Region Mobility Initiative. *The Council meets quarterly at 10:00 a.m. The meeting location rotates between Montgomery County Business Solutions and Edison State College, hybrid via Zoom.*
7. **Water & Environment Subcommittee**: MVRPC established the Water and Environment Subcommittee (WESC) to serve as a comprehensive forum for the discussion of any environmental issues that come before the Regional Planning Commission. The WESC will continue the work of Wastewater Treatment Facility Planning, and will also address matters regarding Climate Pollution Reduction Planning. Other environmental issues will be addressed at WESC meetings as the needs arise. *The Meetings are held on the 2nd Wednesday every other month (odd months) except for July. This is a hybrid meeting and is held at the Dayton Realtors, 1515 S. Main St., Dayton and via Zoom.*
8. **Regional Active Transportation Committee**: The main objectives concerning the committee include, but are not limited to: Keeping MVRPC staff up to date on active transportation planning and infrastructure planning in our member communities, updating and facilitating implementation of the active transportation plan, and information sharing. MVRPC will provide information to member communities for resources, events, and programming related to active transportation. The committee also exists to provide a platform for peer to peer sharing and collaboration. *The Committee meets quarterly on the second Friday of each month at 10 a.m. Each meeting location varies for each meeting.*
9. **Miami Valley Age-Friendly Network**: The MVAFN is a collaboration of member jurisdictions, non-profit organizations and community leaders focused on advancing our region to become more livable and equitable to all ages. The MVAFN convenes quarterly to share resources, learn best practices, and identify opportunities for collaboration.
10. **Regional Equity Initiative Subcommittee (REI)**: Under the Institute Steering Committee, the REI Subcommittee is comprised of regional stakeholders and community members guiding the advancement of equity across the Miami Valley region and across all Institute domains. *The REI Subcommittee meets quarterly on the last Tuesday at 2:00 p.m. This is a hybrid meeting and is held at MVRPC located at, 6 N. Main St., Suite 400, Dayton, OH 45402 and via Zoom.*

Meetings are sometimes canceled. Visit mvrpc.org for up to date meeting information.

Member Services

MVRPC Member Services include group facilitation, funding and grant research, technical assistance, Geographic Information Systems (GIS), state and federal representation, project advocacy, community input methods, planning and project scoping.

Regional Stewardship

Environmental & Economic Planning

Transportation

Community Planning

MVRPC SERVICES



Group Facilitation



Funding &
Grant Research



Technical Assistance



State & Federal
Representation



Project Advocacy



Community Input,
Planning & Project Scoping

Regional Stewardship

- The Board of Directors and staff speak with one voice as one Region on critical matters.
- Generating revenue for infrastructure, environment development, equity, and age-friendly projects and programs.
- Shaping Our Region's Future Together with our Board of Directors, staff, local leaders, and residents of the Miami Valley Region.

Transportation Planning

- Transportation Studies (Current and Future Demographics, Safety, Traffic)
- Electric Vehicle Charging Infrastructure planning
- Data Resources
- Commute resources, carpool, vanpool and bikepool matching
- Transit and Human Services
- Biking, Walking, and Wellness planning

Environment and Economic Development Planning

- Climate planning, community recovery and resiliency
- Comprehensive Economic and Workforce planning and coordination
- Protecting the buried valley aquifer through effective and responsive sewer systems
- Policy development and analysis
- Outreach campaigns addressing safety and environmental concerns

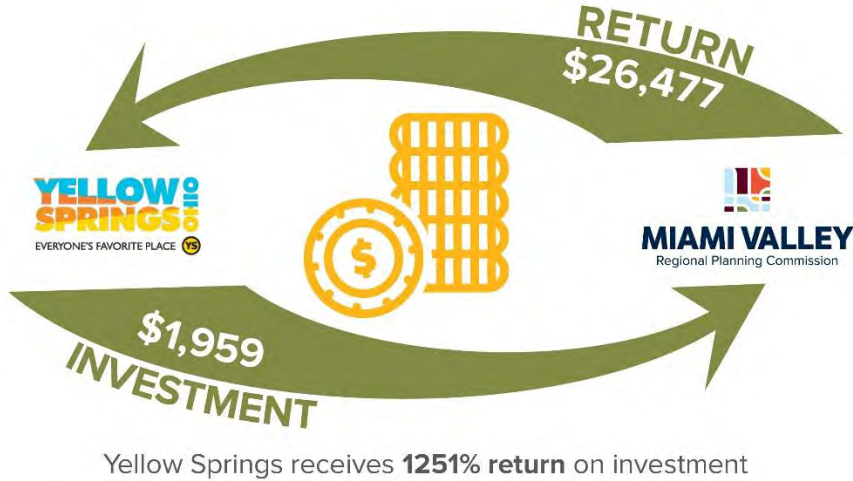
Community Planning

- Methods to collect and display public input
- Plan preparations and scoping
- Plan development best practices that ensure equity and age-friendly considerations are included in the planning process
- Consideration for community plan elements such as aerial drones and taxis, affordable housing, transportation connectivity, employment, education, retail, parks, etc.

MVRPC is a unit of local government in the Dayton/Miami Valley Region of Ohio. All local governments have access to MVRPC's completed plans. All MVRPC member jurisdictions, companies, universities, and associations have access to MVRPC staff for the agency's services. Please contact Brian O. Martin, AICP for more information and access to these MVRPC services. mvrpc.org/planning-services



2024 BENEFITS OF MVRPC MEMBERSHIP



INVESTMENT	SFY2024
Membership Dues	\$1,959
Transportation Local Match	\$0
RETURN	SFY2024
Planning Revenue	\$26,477
Federal Transportation	\$0



Executive Summary

In 2024, the Village of Yellow Springs continued to benefit from its partnership with MVRPC through access to transportation funding, planning assistance, environmental initiatives, and equity focused programs. Last year, Yellow Springs leveraged significant federal investment and collaborated in strategic planning efforts.

Key Highlights:

- Local Low Carbon Pathway consultation with SSG, Ohio EPA wastewater PTI Review (1)
- Yellow Springs School Bike Bus - Safety Clip on Lights_ Rideshare Program

BOARD OF DIRECTORS



2024 MVRPC Board Delegate, Council Member Brian Housh

In CY 2024, MVRPC's Board of Directors strengthened governance by updating the **Agency Constitution and Bylaws** and adopting MVRPC's updated **Strategic Plan**, ensuring regional stewardship, vibrant communities, partnerships, and sustainable solutions remain the agency's goals. The Board advanced **key regional initiatives** by approving multiple amendments to the SFY 2024–2027 Transportation Improvement Program (TIP), endorsing the Priority Climate Action Plan, supporting TRAC and PDAC projects, and adopting the Greater Region Mobility Initiative Plan. The Board approved **expanding the Age-Friendly Communities** Network to include Trotwood, Beavercreek, and Beavercreek Township, which made the Miami Valley the largest Age-Friendly Region in Ohio. The Board advanced **new tools** including the Regional Resiliency Toolkit. Lastly, to further broaden regional collaboration, MVRPC welcomed **three new members** in 2024: Butler Township in Montgomery County, Village of Lewisburg in Preble County, and Village of Pleasant Hill in Miami County.

TRANSPORTATION PLANNING & FUNDING



In CY 2024, MVRPC's Board of Directors awarded **\$26.7 million in federal transportation funds** for twenty-nine (29) roadway, traffic, bikeway, transit, transportation alternatives, and planning projects. MVRPC's regionally-controlled Surface Transportation Program (STP), Carbon Reduction (CR), and Transportation Alternatives (TA) grants, including matching funds, over \$41.3 million in transportation projects.

We continued to work with a consultant and local partners on the preliminary design and environmental phases of the **EV Charger project**. We chaired the Transportation and Government Services review panel of the Priority Development and Advocacy Committee (PDAC) and participated on the Quality of Life and Economic Development review panels of PDAC which is led by the Dayton Development Coalition, a non-government member of MVRPC.

MVRPC staff continued to work with members to update the **Transportation Improvement Program (TIP)**. The TIP lists transportation projects scheduled to be implemented over the next four years in Greene, Miami, Montgomery, and Warren Counties. Specifically outlined in the TIP are the Region's highway, bikeway/pedestrian, and transit improvements that are federally and/or state financed.

Staff worked with ODOT, local jurisdictions' staff and consultants to resolve various issues related to scheduling, financing, and scoping of regionally funded projects. We responded to **numerous consultant requests** for regional growth projections and assisted ODOT with certified traffic reviews and data.

INSTITUTE FOR LIVABLE & EQUITABLE COMMUNITIES



MVRPC members have the opportunity to be part of shaping a more livable and equitable region. Created by the MVRPC Board of Directors, the **Institute for Livable and Equitable Communities Steering Committee (ISC)** is responsible for providing oversight, guidance, and advisory leadership to the Institute for Livable & Equitable Communities. Comprised of 13 MVRPC member and partner organizations, the ISC gives members a chance to collaborate with stakeholders and play an active role in developing strategies that enhance the **quality of life** across nine key domains: 1) Education, 2) Entrepreneurship, Employment & Volunteering, 3) Engagement, 4) Health & Environment, 5) Housing, 6) Neighborhoods, 7) Safety & Justice, 8) Technology & Connectivity, and 9) Transportation, ensuring a more livable and equitable Miami Valley Region. The Institute's structure is comprised of two specific programs: the Miami Valley Age-Friendly Network, a coalition of communities, partners, and stakeholders who work together to establish and implement age-friendly strategies for our region, 2) and the Regional Equity Initiative, a coordinated effort by MVRPC, member communities, and partners to strengthen the Miami Valley by closing the gaps that undermine sustained quality of life improvements for underserved communities and vulnerable populations.

The **Miami Valley Age-Friendly Network (MVAFN)**, an initiative of MVRPC's Institute for Livable and Equitable Communities, launched in May 2022, is a coalition of communities, partners and stakeholders who collaborate to establish and implement age-friendly strategies. The MVAFN continues to grow and includes the cohort of communities who are officially designated through the AARP multi-year framework as livable and equitable communities. In 2024, the MVAFN expanded to over a dozen age-friendly designated communities across the Miami Valley region. This growth is due to the generous and continued support from The Dayton Foundation who provides funding for communities to engage and participate in the program.

Over the course of the CY 2024, the **Regional Equity Initiative (REI)** has worked on various equity-related efforts across many of the Institute domains. For the **Health & Environment domain**, the REI developed project plans to pursue funding opportunities that would prioritize an equitable distribution of services and resources between the Miami Valley's urban and rural areas; and also supported outreach efforts to low-income and disadvantaged community members within the Climate Pollution Reduction Grant program being led by MVRPC to create a regional climate action plan.

For the **Housing domain**, the REI facilitated a partnership between the Kettering Foundation and the Dayton Tenant Union to support the planning of a tenant education program engaging residents across the greater Dayton area.

The REI helped secure \$6,000 in initial external funding for the program. The REI also participated in the strategic planning that led to the launch of a \$400,000 access-to-counsel pilot project in Northwest Dayton which will produce results that could be replicable across the regional community.

For the **Technology & Connectivity domain**, the REI worked with numerous regional stakeholders to pursue the Digital Equity Competitive Grant Program as a vehicle towards helping to close the digital gap across the region with a specific prioritization of the Miami Valley's rural areas. An American Connection Corps AmeriCorps Member was also hosted by the agency and supervised by the REI Program Manager to increase the Institute's capacity in advancing digital inclusion region-wide. The original cost of the appointment was \$35,000, which was paid through external funding avenues including The Dayton Foundation. Additionally, the REI continues to engage with Broadband Ohio and the Connecting Southwest Ohio Coalition to further advocate for the Miami Valley's need for broadband infrastructure investment.

Environment and Economic Development



MVRPC continued to lead the region's disaster recovery, preparedness and resiliency planning, which was supported through the U.S. Economic Development Administration and followed the 2019 tornadoes. In 2024, the region reached over 98% property recovery rate. MVRPC shifted focus to resiliency planning to support member organizations with disaster preparedness. A web-based **Regional Resiliency Guidebook & Toolkit** was developed to provide an understanding of which assets are impacted in a community following a disaster and how actions can be implemented to ensure local leaders have the knowledge and tools to protect residents and their local economies. Further efforts in 2024 included hosting regional workshops surrounding best practices in disaster recovery and convening quarterly Community Organization Active in Disaster (COAD) meetings.

MVRPC also coordinated a **Comprehensive Redevelopment Strategy** along Turner Road with the City of Trotwood and Harrison Township, through EDA funding, to support economic resiliency for two of the communities hit hardest by the tornadoes.

MVRPC and Dayton Development Coalition (DDC) partnered with the U.S. Economic Development Administration (EDA) to update the **Comprehensive Economic Development Strategy (CEDS)** for the Dayton Region in 2024. The CEDS is a strategy-driven plan for regional economic development covering 13 counties. MVRPC continued to provide technical assistance for communities interested in applying for EDA funding.

The **Greater Region Mobility Initiative (GRMI)** is a regional planning effort led by MVRPC in cooperation with the Ohio Department of Transportation (ODOT) Office of Transit. The purpose of the GRMI is to improve coordination among transit and transportation service providers to enhance options for non-drivers across eight counties. In 2024, the updated Greater Region Mobility Initiative Transportation Coordination Plan was adopted and will be implemented in the years 2024-2028. Additionally, a one-page report on the Social Return on Investment (SROI) on transportation services in the greater region was developed to help expand advocacy in the coming years, specifically with state and local representatives.

Additionally, MVRPC provided technical assistance in support of the implementation of the GRMI, including **how to apply for Section 5310 transit grants** that focus on older adults and persons with disabilities. In 2024, MVRPC assisted applicants resulting in the highest number of Section 5310 applications of around \$4 million submitted by fifteen agencies in our region. This is a significant increase of around 20 percent from last year. MVRPC supported several new Section 5310 grantees in the SFY2026 grant application process. These agencies are meeting new needs, particularly in urban communities, and will be crucial in improving coordination with key partners in the future.

MVRPC continued work on the **Climate Pollution Reduction Grant (CPRG)** to lead preparation of the MSA's climate plan. To support this work, MVRPC transitioned the former Areawide Facilities Planning Area Steering **Committee to the Water & Environment Subcommittee** which convened five times in 2024. A **local low-carbon pathway element** was added to the CPRG work, inviting jurisdictions to explore their greenhouse gas emissions inventories and programs and policies to foster reductions in climate pollution. Seven communities (Beavercreek, Beavercreek Township, Dayton, Kettering, West Milton, Xenia and Yellow Springs) participated in this opportunity in

2024. MVRPC continued state-wide collaboration with the four other CPRG projects based in Ohio. The annual Miami Valley Climate Planning Seminar was held in May, with Dr. Stacey Porter from Wittenberg University leading an En-ROADS Climate Workshop. We conducted a wide range of regional activities in support of water quality management planning, which included co-facilitating the Great and Little Miami Watershed Network in partnership with MCD staff, and participating in the regional PFAS working group, the WPAFB Restoration Advisory Board meetings. Staff reviewed over 110 wastewater development permit applications from all six counties, for compliance with the Areawide Water Quality Management Plan. MVRPC staff also sit on the Greater Dayton Partners for the Environment Steering Committee, the Great Miami Riverway Coalition, and support ongoing environmental efforts that support our Region's overall resiliency and livability.

MVRPC's **Rideshare Program** is a partner of Gohio Commute, a statewide commute solutions platform. Users can find resources like ride matching to form a carpool or bikepool, or vanpool for longer commutes and transit and bike route planning. The program promotes transportation options like carpooling, vanpooling, biking, walking or taking the bus, to reduce the use of single-occupancy vehicles and improve air quality and traffic congestion. For those who use these sustainable commute options, trip logging is available to track your savings and unlock rewards with commute perks. The Rideshare Program works with local organizations, businesses and jurisdictions to distribute program information and support efforts locally. Learn more at MiamiValleyRideshare.org.

MVRPC's **Air Quality Awareness Program** issued 6 Air Quality Alerts in CY 2024 when the Regional Air Pollution Control Agency forecasted air pollution to exceed 100 on the Air Quality Index (AQI). The program coordinates with several vendors to execute media campaigns, distributing the alert information quickly. In addition to informing the public when air quality is expected to be poor, the program promotes actions that reduce air pollution, such as refueling during evening hours or not idling your vehicle while waiting. The program utilizes events and outreach opportunities through partners and jurisdictions to educate the public about air quality in the Region. Learn more at MiamiValleyAir.org.

COMMUNITY AND REGIONAL PLANNING



During 2024, MVRPC wrapped up the GIS technical assistance that lasted for 5 years to support our region's ongoing recovery efforts from the **2019 Memorial Day Tornadoes**. Working with many organizations including the Miami Valley Long Term Recovery Operations Group and impacted local jurisdictions, MVRPC's GIS assistance included: 1) compiling datasets; 2) conducting regional and jurisdictional damage assessment; 3) developing case management tracking application; and 4) launching Individual and Property Recovery Monitoring Dashboards.

MVRPC, as a **Census** affiliate organization, provides assistance to the U.S. Census Bureau's various programs and maintains Census data for the Region. During 2024, MVRPC staff updated its Census Data Center page to release the 2018-2022 American Community Survey (ACS) Profiles. The four profiles, covering four different geographic levels (Census block groups, Census tracts, county subdivisions, and places), provide comprehensive insights into our region from population and housing perspectives.

In 2024, MVRPC released updates to our **Planning Tools** webpage. First launched in October of 2019, the Planning Tools webpage provides planning practitioners with a range of tools, resources, and best practices to enhance planning outcomes across the Miami Valley.

During 2024, MVRPC released several reports and engaged partners aimed at creating conditions for healthy people and communities as part of the **PLAN4Health- Miami Valley Initiative**. The notable accomplishments during 2024 included: 1) releasing the Regional Good System Overview report; 2) hosting the seventh regional PLAN4Health – Miami Valley Workshop on the topic of the Food System and Healthy Eating; 3) releasing the Local Plan Health Assessment report; 4) providing technical assistance to county health departments; and 5) updating the MVRPC.org web portal to share the latest work.

MVRPC updated many of its **GIS products** during 2024 including: 1) Miami Valley Geo-Spark, Open GIS Data Hub site with new data, web maps, and mapping applications; 2) D-Hive 3D mapping gallery; 3) 2024 Regional GIS Needs Assessment; and 4) Notable GIS Trends in the Miami Valley: 2015-2024 report displaying how GIS usage has changed over the years in the Miami Valley Region. In addition, MVRPC hosted three GIS training sessions,

“ArcGIS Pro – Basics” in the spring, “ArcGIS Online Basics & Drone Certification” in the summer, and “Building Interactive Reporting Web Apps using ArcGIS Pro and ArcGIS Online” in the fall.

In 2024, MVRPC coordinated with FHWA and ODOT to administer the grant agreement to develop **Safe Streets for All (SS4A) Action Plan**. In addition, MVRPC developed the scope of service and issued a Request for Proposal (RFP) to procure consultant services.

MVRPC monitored new grant opportunities and shared pertinent information to our members on a monthly basis.

1-2-2026

To: Council
From: Clerk
Re: Draft Retreat Agenda

Hello All,

One of the discussion topics on Monday's agenda is the draft retreat agenda. Of course at this point we don't know who will be in the Agenda Planning group, with three of you new to the agenda-setting process.

Normally, the retreat would have been mentioned in a regular meeting a couple of times, and you would all have been asked to submit any agenda ideas you might have. Responding to that ask is not required—some do and some do not—and then the AP folks hone topics into an agenda with time stamps. That more finalized draft is then provided at the regular meeting prior to a retreat for a final weigh-in.

What you see in the packet is essentially a picnic basket of topics, but listed with less organization than usual.

Gavin has provided a memo in this packet designed to help guide discussion and provoke thoughts and ideas going into the retreat.

One of the things that would be helpful to have from Council is a sense of how much time you think is appropriate for each of the topics. Not to worry if you're unsure—even a rating of how important you believe a topic is for an initial discussion will be helpful.

If you have any questions please do shoot me an email or call.

Thank you—

Judy

To: Village Council, staff, interested community members
From: Gavin DeVore Leonard
Re: 2026
Date: 01/01/26

Happy New Year! Welcome to my new colleagues! I'm looking forward to working with you, my incumbent colleague Carmen, Village staff, and Yellow Springs community members to make this a great year for our village.

As 2025 has come to a close and I've been reflecting on where we've been and where we're going — also considering the new business on the agenda for this week's meeting — I wanted to share some initial thoughts about how we might approach our work together in 2026. These are just some first-draft ideas that I hope might help as we begin conversations together. I'm excited to start figuring things out! In order to give this some definition, after writing I've lumped things in to the following categories (underlined and bolded below): How We Work Together, Leftover Issues, Upcoming Agenda Items, and Conclusion. Off we go...

How We Work Together

These are some early thoughts on how I wonder if we could change our culture in healthy ways going forward:

- Don't dwell on the past
 - We are almost all very new
- Create space for dialogue
 - Respond to citizen comments with discernment
 - Create space for questions and answers where appropriate while minimizing negativity and attacks
 - Ensure there's enough time on the agenda for topics that require conversation
 - Thoughtful facilitation to make sure all our voices are heard
 - If we're not sure about something, ask/speak up, especially as we start the year
 - Better to flag and change behaviors now, much harder to stop later
 - We'll be figuring out how to work together and there will be a lot of learning since we're such a new group
- Practice kindness and fairness consistently
 - Communicate if it feels like we're not treating one another respectfully, even when we disagree
 - Use, create, and follow processes that are clear and equally applied
 - When we notice an area of toxicity, let's communicate about it and see if there's anything we can do to change that energy
- Maintain a commitment to sharing information
 - Share easily available information in memos to accompany legislation
 - Consider creating fact sheets and sharing what we know
 - Identify misinformation and correct the record as needed

- High quality project management and documentation will lead to more clarity amongst ourselves and in the community
- Be comfortable with and acknowledge gray area — most issues are not black and white, reasonable people may disagree about how to approach things
- Proactively focus on agreed upon priorities
 - Set goals
 - Minimize non-priority projects
 - Thoughtfully navigate responsiveness
 - Use work sessions and Special Reports to learn about priority topics
- Learn from our peers
 - Discuss what places are comparable and why (attributes, etc.) — locally, statewide, and nationally
- Don't kick the can
 - Be sure to discuss the short and long term impacts of decisions

I would love to hear what other intentions you all may have in mind or other approaches that we should consider on how we can work well together. With a majority of Council in their first term and the longest tenured incumbent member with 4 years of experience, we have a unique opportunity to create the kind of culture we really want to be a part of for years to come.

Leftover Issues

Much of my thinking about how we work in 2026 is upon reflection of the many, many issues and ideas that have surfaced in the past 1-2 years that have not been resolved and may require us to revisit topics and issues from the past. We also may consciously choose to let some issues drop. I'm looking forward to conversations about which of these items align with this group's priorities. This list may not be comprehensive, but in an attempt to get us all closer to the same page, I thought I'd share what was on my radar. Some of these topics have received significant attention, others have been brought up in quick exchanges without anything close to clarity. They are listed alphabetically based on my quick notes/titles, not based on priority or importance:

Active Transportation: Council rep?
anti-discrimination ordinance
Budget deficit long-term (utility rates, etc.)
CRA (general/ scoring — commercial, residential)
Economic development/downtown business support strategy/YSDC engagement ● Followup from Village goals (what is our role vis a vis other entities)
growth/planning/housing development strategy/Housing Committee

• Followup from growth work session (summer 2025), furthering shared understanding of where we're going with development and the priorities and values that are driving our decisions • Addressing gap between Comp Plan and Bowen study "needs" (X number of units needed vs. now existing or in development) • Set housing goals (uncompleted 2025 Village goal) • How to pursue development on current properties (Glass Farm, etc.) • Current rental housing review • Proactive code enforcement • Update zoning code/Planning Commission ○ Conservation development ○ Inclusionary zoning ○ Corporate chains
Head shop moratorium
HR followup (how is our HR capacity — internal + external/contract — meeting our needs?)
ICE plan/response
Lawson Place pro forma analysis, plans/expectations
Pay review next steps • Legislate FLSA, overtime • Systems improvements toward automation and compliance
Pay study (comparing Village and other munis)
Policy handbook updates
Short Street next steps (2/2 meeting expectation)
Sidewalks (return to residents?) — staff recommendation from 2025 budget discussions
Solicitor evaluation, fees management process
Strategic planning (uncompleted 2025 Village goal)
TIF (Student Union + Kettering) • Antioch street closure
TIF uses, expectations going forward
Website improvement
Windsor/Student Union "permanent affordability" (closing the loop)

Zoning/Econ Dev hiring

- Finding alignment, skills necessary vs. ideal
- How does this impact our role vis a vis YSDC (uncompleted 2025 Village goal that is now even more complex)

As I've considered this list of items, there are many, many more topics that could be on the list that have been raised by current or past Council members and staff, let alone other community members at one point or another in the recent past. Here is an additional incomplete list that comes to mind:

- Shared services (minimal i.e. baseball fields, max i.e. fire/PD)
- CBE
- Proactive Antioch property ID and integration
- Keith's Alley
- Parking improvements or changes — paid parking, expansion of spots adjacent to/near downtown
- Closing the loop on municipal broadband network
- Deputy Clerk posting

As I hope everyone will agree in looking at this list, it's daunting. There are several hot button issues where there are strong opinions from many perspectives. Many topics could take significant investments of time and/or money. We will need to work hard to find a balance of pursuing as many of our priorities as possible without overwhelming ourselves or Village staff. Keeping our capacity in mind will be so important. There are so many things that we want to do in an ideal world, we need to figure out what we can do within reasonable constraints. Exercising our collective imagination feels like one of the best parts of Yellow Springs, so I'm by no means suggesting that we should stop dreaming, but there are limitations on what is possible.

For the past couple of years I have regularly communicated that I try to stay focused on three guiding questions about where we focus our time and energy at the Village. I'm sharing them again here, as part of this longer exploration of writing, especially for my new colleagues so that you have a sense of how I think about our collective task. I've focused on these questions because our community has statistically been changing consistently for decades toward being richer, whiter, and older. I personally want to see those trends change and (based on many forums and surveys, plus a mix of anecdotal conversation), I believe that these are broadly shared priorities for villagers:

1. Will the change increase housing affordability?"

I hope we'll pay particular attention to ensuring that retail, hospitality, and service sector workers — the people at the core of making our vibrant downtown a hub for community life — have affordable places to live so we can improve the ratio of people who work in town being able to live in town. Housing is not the only element of affordability for a place, but because it is the largest expense for almost everyone, it is an important metric.

2. Will the change increase racial diversity?

While racial diversity is one of many ways we may measure how healthy our community is, when considering both the inclusivity of our community and the interrelated socio-economic realities of spreading wealth and opportunity, I believe this is an important metric for our village's health.

3. Will the change lower our media age?

Our median age is now 53.9 years old (based on census data — check out the [Census Reporter site](#) for a great, easy to read, summary of our current census information). For context, the city of Dayton's is 33.6. Based on a number of factors (chiefly housing affordability), it's likely unreasonable to expect we'll have a population nearly as young as Dayton. But, without conscious decision making, our community will continue to become inaccessible for too many. This is a great place for people to age (and we can and should make it even better!), but it would be great to find a better balance.

In the coming weeks and months, I hope we can arrive at some shared priorities and even “strategy screens” — questions like those above that might formally guide our decision making. I'd be interested in what other questions might guide you all? Other topics that come to mind or that I've heard that we may want to include: encouraging entrepreneurship and/or something related to economic impact, building community connections (deepening relationships and creating a rich cultural and intellectual life for villagers), ensuring strong civic participation and effective process for decision making, and more. We also need to decide how to prioritize investments in our utilities and other infrastructure, balancing costs and resilience. The Village (capital “V,” our local government) is one important piece of a much bigger puzzle, we certainly cannot and should not be expected to do everything. And a lot of people are counting on us to be thoughtful about the big picture, effectively balancing many dynamics which may even at times be conflicting.

Without a current strategy in place, our goal setting and prioritization work will be extremely important so that we can make what I hope is a major cultural change: working much more proactively and a lot less reactively. Almost the entirety of my time on Council has been spent in response to an issue of the day. There will undoubtedly be opportunities and challenges that we cannot foresee and we won't want to miss out on some of these moments, but with more clarity on what we care about, we can ensure we stay focused on the outcomes that matter the most. Plus, acting more strategically to limit the quantity of our work can, I believe, significantly improve the quality of the work we do prioritize. It is also much more likely we'll be able to support a staff environment where success is possible. Making meaningful, durable progress on all of the things on the list above in the short term is too tall a task, particularly given budget constraints.

Overall, I hope we'll stay focused on how to share and spread prosperity rather than continue stratification. No easy task in the face of widening wealth and income inequality, living in a very small town that is not immune to major changes at the federal and state level, but something worth doing for ourselves and future generations.

Upcoming Agenda Items

What follows is another incomplete list, but hopefully something to get our collective wheels turning. I firmly believe that we can save ourselves a lot of time and heartache by having more clarity about our process from the get go. To that end, I hope we'll spend almost all of our time in the next 2-3 months figuring out what the Council wants to prioritize, so most of what I'm imagining in the immediate future is process — not issue — oriented (though, of course, process is an issue too!). Based on initial conversation with the Clerk and Village Manager, here is a rough idea that I'd be interested in input on about the general flow of our future agenda:

At this meeting

- Agree to have a work session before the next meeting
- Discuss the agenda for the retreat and make sure there aren't a) obvious things missing or b) notable differences in how much time it likely makes sense to spend on things

At the retreat

- Initial discussion of the "Stop/Start/Continue" list — a list of all the current projects happening, something that happened at the Village Manager transition and it's the closest thing to a full project list that exists to my knowledge but it has not been discussed reviewed in a while (~1 hour)
- Discuss calendar for the year — what we know will happen (budget, evaluations, department/staff reports, etc.) and likely happen (supplementals, utility rate analysis, etc.) so that everyone has a sense of what space there is left (~30 minutes)
- Discuss special reports topics — brainstorm a list of things we might want to spend some more time learning about together to spread across meetings for the year (for example: affordable housing, downtown/economic health, rental housing stock, conservation development, etc.) (~30 minutes)
- Discuss commissions — what are their roles vis a vis Council (should they be directed by Council, should key decisions be coming back to Council (i.e. YSDC, etc.)), review purpose, goals, leadership and discuss interest in each from Council members (~1.5 hours)
- Discuss values and/or strategy screen/s — review the current version, discuss our general vision for the village and what we want to prioritize (~1 hour)
- Getting to know one another, longer introductions (~1 hour)
- Expectations for facilitation and meeting flow going forward (~30 minutes)

Notes: 1) this is ~6 hours of topics, we'll also need to eat and take breaks, so if we want to add things we also need to talk about where to subtract (or move) items, and 2) one thing we need to decide is whether part or all of the retreat should be recorded

At the next Council meeting (second meeting of January)

- Work session prior to full meeting
 - discuss Short Street input prior to next meeting
 - Review expectations of working together, including purpose of work sessions

- Discuss adding a monthly work session for 1) longer discussions about relevant/timely topics, 2) planning and prep for upcoming projects, and 3) I would also like to try having 15 minutes of this monthly meeting for Council members to share 3 minutes on any topic they choose (like citizen concerns, only for Council — a place to put ideas or questions that might not have made it to an agenda yet for one reason or another — my hope is that this would eliminate the use of Announcements for this purpose)
 - How do things get put on the agenda (by Council and staff)
 - How do exec sessions get called
 - Discuss communication flow with Solicitor, how to manage costs
 - Discuss how we balance citizen comment and engagement — should we answer questions, respond to/ask questions of commenters, when are there public hearings and when are there not, etc.
 - Purpose and contents of memos (pros/cons, budget impact — including Solicitor or contractor costs, unintended consequences, relevant research/data, etc.)
- Regular meeting
 - Review current Council Rules, discuss any changes or clarifications
 - Distribute work flow doc agreed to last year to see if it still works (for what happens when things get asked of staff)

Note: it feels like this agenda is thin right now, what else feels like it might need to be added? Maybe we shift some of the work session discussion topics to the main agenda?

At the first meeting in February

- Formalize Council commission and committee assignments and responsibilities
- Any decisions/direction needed on Stop/Start/Continue list
- Review first draft of calendar for the year
- Any retreat followup discussions
- Clarify prep work due before goals meeting

At the second meeting in February

- Work session on goals in lieu of/replacing a regular meeting
 - Formally set the priorities for the year ahead

After that

- Start figuring out how to make progress on our goals! :)

Conclusion

I know this memo might feel overwhelming to some, or might be missing key ideas for others, but long-time listeners know that every now and then I'm prone to a lengthy memo that attempts to lay out how I am thinking about things. I have talked to many of you in recent weeks or

months and these ideas are very much informed by those conversations, so I do not claim that many of these ideas are original, but citing clear sources would be challenging too since so often many people have contributed to this thinking. I hope there aren't any notable surprises.

For a host of reasons, too often over my three years in this role I've felt as though the full complexity of topics is hard to explore and decisions are likely misunderstood. Sometimes there is active dis- or mis-information spread by people on different sides of issues, but I think the vast majority of misunderstanding and dissonance both amongst Council members and in our community discourse more broadly is rooted in a lack of information sharing and communication, which feeds mistrust even when there is a lot of common ground. I think there is actually remarkable alignment in our village on what we want to see for this place, but sometimes it feels like we spend a lot more time arguing over plans for how we get there than appreciating our shared interests and goals. Creating more space for high-quality team building so we can learn how to better navigate one another's communication styles and preferences, values and tendencies, may also be worth seriously considering.

My hope is that this memo will provide some clarity and transparency about how I am thinking in this moment. Almost everything I've mentioned in this memo will be addressed at some point in the future with a longer public conversation, but especially if there are topics you think I've missed (or even just misplaced emphasis or understanding of the conversations or community interest to date), I would welcome any input or discussion. Like all of you, I'll be working in 2026 to balance my own commitments and interests — personal, family, and professional — but this role as a Council member has become an important part of my life and something I take very seriously. I truly look forward to what's ahead.

**COUNCIL FOR THE VILLAGE OF YELLOW SPRINGS
SPECIAL COUNCIL MEETING: RETREAT
AGENDA**

Council Chambers: 9am-4pm

Friday, January 23, 2026

CALL TO ORDER

ROLL CALL

COUNCIL BUSINESS

Items are listed for a brief yes or no and general idea of how much time Council would like to spend on the topic. This will then get honed /times attached at Agenda Planning the week of January 5th. This is a bit of a catch-all, so some topics may get moved off to a work session or meeting. Please reference Gavin's memo on this topic.

- Introductions (30 min.)
- How we work together (40 min.)
 - Facilitation/flow of meetings
 - Communication outside of meetings (NOTE: I think topics 1 and 2 will mesh to provide further introduction as to where each of you and VM/AVM are coming from, and that will be further identified as you discuss the topics below)
- Commissions/Boards: overview, scope, some history, etc. (60 min.)
- Stop/Start Continue List (60 min.)
- Values/strategy screen (60 min.)
- Annual Calendar (30 min.)
- Discussion re: Council Scope: how to prioritize; how to be most effective; what is/is not Council purview—who decides and how, etc. This is a good place to reference Gavin's list of unresolved topics and issues for possible triage to agenda, sub-committee or another entity. (60 min.)
- Work Sessions—topics discussion (30 min.) (NOTE: this topic should be set up to some degree by the previous three topics/should move efficiently.)
- Special Reports: suggested topics (30 min.)

ADJOURNMENT

The next regular meeting of the Council of the Village of Yellow Springs will be held at 6:00 p.m. on **Monday, February 2, 2026.**



The new mayor and council members of the Village of Yellow Springs at their recent swearing-in ceremony.

Photograph by Ben Guenther

Manager's Report

Johnnie Burns, Village Manager

January 5, 2026

Village of Yellow Springs

TABLE OF CONTENTS

MANAGER'S DESK	3-5
POLICE	6-7
PLANNING & ECONOMIC DEVELOPMENT	8
FINANCE & UTILITIES	9
WATER PLANT	10-11
WASTEWATER PLANT	12
WATER DISTRIBUTION	13-14
ELECTRIC	15-16
METERING	17
STREETS & SEWER COLLECTION	18
YOUTH CENTER & PARKS	19
DIGITAL MEDIA	20

Village Staff Holiday Party

On Wednesday, December 17, the Village held its annual staff holiday party to celebrate the year's accomplishments, recognize years of service, and enjoy a meal together. Staff participated in a fun trivia game created by Digital Media Manager Ben Guenther. The winning team included Village Manager Johnnie Burns, Meter Readers Roze Pelzl and Travis Hotaling, and Custodian Les Groby.

Accounting & Payroll Manager Lynda Highlander took home the prize for best ugly sweater, while Brad Ault, Superintendent of Water & Wastewater Treatment, claimed first place in the cookie-baking competition. The event was a wonderful opportunity for staff to relax, share laughs, and celebrate the season together.



Accounting & Payroll Manager Lynda Highlander with her award-winning ugly sweater.

Chamber of Commerce Holiday Party

On Thursday, December 11, I, along with the Assistant Village Manager and Chief Burge, attended the Chamber of Commerce's annual holiday party. The event's theme was "Emerald & Evergreen," and while the three of us didn't quite match the theme, we thoroughly enjoyed the festivities. It was a valuable opportunity to connect with local business owners.

Tom's Market Co-Op Model

On Wednesday, January 14, from 6:00–7:00 p.m., a town hall meeting will be held at Presbyterian Westminster Hall to discuss the potential transition of Tom's Market to a cooperative (co-op) model. Additional information and event details are included in the flyer on the following pages.

WHAT'S NEXT FOR TOM'S MARKET?

Help us keep Yellow Springs' grocery store thriving for generations to come!



HERE'S WHAT'S HAPPENING

- The Opportunity: Transition Tom's to a community-owned co-operative grocery store, ensuring it stays in local hands and serves Yellow Springs for decades to come.
- Tom's is financially healthy, but owner Jeff Gray is ready to pursue new interests and wants to sell the business to someone who will keep it local and sustainable.
- The Yellow Springs Community Foundation and Hall Hunger Initiative are leading this effort with community input.
- The Yellow Springs Community Foundation is exploring financing the transition of Tom's to another type of local ownership

THE TIMELINE

- **Now through January:** Community feedback
- **January 14:** Town Hall meeting
- **Early 2026:** Decision on ownership model
- **2026-2027:** Possible transition to a Co-op

WHAT WE NEED FROM YOU:

- Your input on whether a co-op model is right for our community
- Your vision for the future of Tom's Market
- Your participation in shaping this transition

Scan QR code to take our 2 question survey:



TOWN HALL MEETING
Wednesday, January 14th | 6-7PM
Presbyterian Westminster Hall

Do you support a community-owned co-op?
What matters most to you about Tom's future?
Get involved: Email chloe@yscf.org

WHAT'S NEXT FOR TOM'S MARKET?

Help us keep Yellow Springs' grocery store thriving for generations to come!



Understanding Food Co-ops

WHAT IS A FOOD CO-OP

A grocery store owned by community members (not a corporation). Focuses on local sourcing, community needs, and member input on operations.

WHO CAN SHOP THERE?

Everyone! You don't need to be a member to shop.

WHAT DO MEMBERS GET?

- Discounts and special perks
- Dividend payouts (potential)
- A voice in store operations, including electing the board

WHAT WILL MEMBERSHIP COST?

Our community will decide! Typically it costs between \$30-\$150 to join a Co-op. Financial assistance options may be built in.

DO YOU HAVE TO VOLUNTEER TO BE A MEMBER?

No. Some co-ops offer volunteer options, but volunteering will not be required.

WILL PRICES GO UP?

Research shows co-ops are price competitive. Unlike corporate stores, co-ops don't profit off customers—they're owned BY customers. Prices reflect community values like fair wages and local sourcing.

COULD A CO-OP WORK IN YS?

It depends on **YOU**! Yellow Springs has a strong history of community collaboration. With enough member commitment, a co-op can thrive

WHAT IF CO-OP ISN'T THE RIGHT FIT?

Other local ownership options include:

- Multi-share locally-owned business
- Individual local buyer with a sustainable plan

Scan QR code to take our 2 question survey:



Do you support a community-owned co-op?
What matters most to you about Tom's future?

Get involved: Email chloe@yscf.org

TOWN HALL MEETING

Wednesday, January 14th | 6-7PM
Presbyterian Westminster Hall

Police Update: 12/11/25 - 12/30/25

Calls for Service	1403
9-1-1 Calls	26
Non-emergency Calls	1271
Noise Complaints	4
Traffic Stops	17
Business Checks & Community Policing	534 (482/52)

Online Community Outreach Requests

The COSs have also published an online form for easier access to services. This form can be submitted by scanning the QR code above. For those unable to access the QR code, a physical copy of the form can be collected at the Police Department dispatch window or, those in need can request to speak to the COSs by calling the Department 937-767-7206 option 2 or stopping by anytime!



Open camera, point, tap link.

Community Outreach Officer Update: 12/11/25 - 12/29/25

Bus Tokens	4
Case Follow-Ups	33
COS Referrals	35
Food Vouchers	44
Gas Cards	1
Homeless / Housing	17
Mental Health Needs	9
Rent Assistance	5
Utility Assistance	5
Use of Phone	1
Welfare Check	2
Victim Advocate	7

YS or Township Residents Served	146
Visitors or Non-Residents Served	8
Homeless or At-Large Served	9
TOTAL SERVED	163

MVRPC SS4A Stakeholder Meeting

Aaron attended the Miami Valley Regional Planning Commission (MVRPC) Safe Streets for All (SS4A) Stakeholder Meeting on December 18th. The meeting focused on reviewing and providing input on the development of the regional Safety Action Plan, a federal SS4A-funded initiative aimed at improving roadway safety and reducing deaths and serious injuries. Participants included elected officials, technical experts, and community stakeholders, and the plan will help participating jurisdictions become eligible for future implementation funding once completed in early 2026.

Building Permits

0 Zoning Permits: 0 Total

3 Building permits: 1 revision, 1 kitchen exhaust hood, 1 generator switch

Utility Round-Up

For the month of December, a total of \$1,084.58 in Utility Round-Up assistance was processed. The current balance of the Utility Round-Up fund is \$15,897.

Year-End Update

Lynda and Michelle have been preparing for year-end close activities, as well as entering the beginning-of-year budget and payroll information.

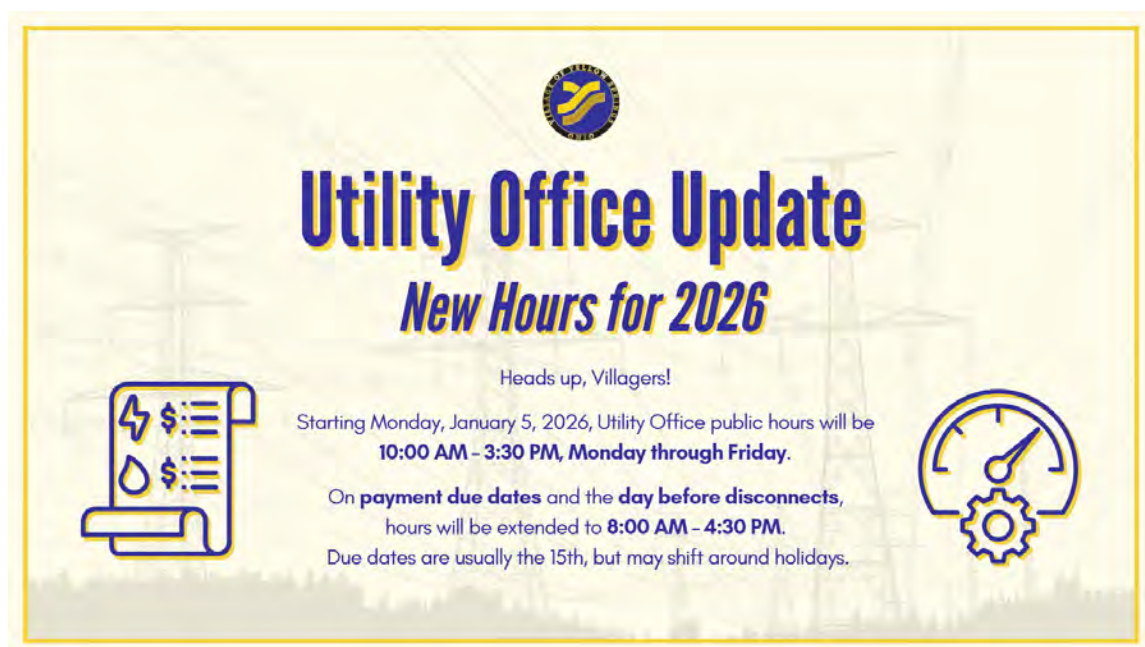
Utilities Window

We are pleased to welcome a familiar face to the Utilities window. Rose Pelzl will be splitting their time between meter reading duties and working in the Utilities office, where Rose will assist with resident calls and questions, payments, and billing.

Utilities Department

Starting Monday, January 5, 2026, the Utility Department will have new service window hours. The Utility service window will be open to the public from 10:00 a.m. to 3:30 p.m., Monday through Friday. On the 15th of each month, when bills are due, and on the day before disconnects, the service window hours will be extended from 8:00 a.m. to 4:30 p.m.

Solar credits from the end of the year will be processed and mailed to eligible customers in January.



Water Plant Update

Completed	• Monthly lab standardizations in water lab. • Completed all daily lab work, softener blowdown and filter backwashes throughout the holiday weeks. • Received bottles for National Rural Water taste competition in Washington D.C. Will be cleaning bottles and preparing to grab samples.
Ongoing	• Visit the link below to view the 2024 Water Quality Report. To request a hard copy please call 767-7208. https://www.yellowsprings.gov/egov/documents/1744898163_02282.pdf • Blew down softener and add sand to the other one. • Mowing and weed trimming around the plant. • Working with Ben Sparks on water loss. Created a new spreadsheet taking into consideration the total amount of unbilled water. • Conduct daily and weekly cleaning, monitoring, and sampling.
Upcoming	• Acid washing softener #1 to remove buildup hardness scaling. • Video and cleaning of well #5. • OEPA lab analysis operator certification. • National Rural Water taste competition in Washington D.C. Will be sending samples for contest in February.

WATER PLANT

Water Plant and Billing Totals (2025)

MONTH	WTP TOTAL (MG)	BILLING TOTAL (MG)	WATER LOSS (MG)	WATER LOSS %
JAN	10.019	6.064	3.955	39.47%
FEB	9.027	6.185	2.842	31.48%
MAR	9.768	5.948	3.82	39.11%
APR	9.428	6.754	2.674	28.36%
MAY	10.33	6.145	4.185	40.51%
JUN	9.478	7.188	2.29	24.16%
JUL	9.772	6.623	3.149	32.22%
AUG	10.04	7.3	2.74	27.29%
SEP	11.171	8.486	2.685	24.04%
OCT	9.131	7.273	1.858	20.35%
NOV	8.664	6.529	2.135	24.64%
DEC				
TOTAL	206.828	74.495	32.333	30.27%

Wastewater Update

Completed	• Treated 8.969 million gallons in November. • 2.28 inches of rain in November. 2 inches of snow in November. • Troubleshooting grit pump. • Completed daily readings, sampling and supernatant throughout the holiday weeks. • No Covid-19 samples during the holiday weeks. Will resume regular testing on January 6, 2026.
Ongoing	• Looking to replace ORP probes in aeration tanks. This will help us better monitor the phosphorous treatment process. • Grit pump is not pumping, working on figuring out why and fixing it. • Continuing to run microscopic bug counts on MLSS. Microorganisms look good. • Running daily samples of aeration to check operation/effectiveness of biological phosphorous removal. Adjusting treatment based on results. • Conduct daily tests to determine plants detention time, treatment time, and F/M ratio to monitor plant performance and operation. • Conduct daily and weekly cleaning, monitoring, and sampling.
Upcoming	• Trimming up trees around the plant to complete mowing. • Completing prepping and painting of air header for aeration tank and digesters.

Water Distribution Update

Completed	• Keep up with locates. • Continue GIS • Read ALFX sensors. • 142 Marshall hydrant repair. • Antioch Midwest hydrant repair. • 993 s high hydrant repair. • 214 Dayton St. water pressure check. • S High /West Center College hydrant repair. • Main break N. College / Tully intersection (see more details on the next page). • Clean shop and power wash floors.
Ongoing	• Keeping up with locates. • Finding the rest of the curb stops for meter changeout. • Installing the rest of the water meters (approximately 23). • Reading the ALFX sensors every two weeks. • Paint fire hydrants. Averaging 2-3 per week. • Scheduling and installing new large water meters.
Upcoming	• Valve exercising (Springtime). ◦ This is on hold at this time • GIS more of our water system. ◦ Crew is GISing all assets street by street making maps more accurate • Painting fire hydrants all over Village.

WATER DISTRIBUTION

Water Main Break

On December 29th, we received a call with water coming up out of the road. Upon arrival, we found a substantial leak. We were able to get two valves throttled down to slow the flow down. The water plant was pumping at 600 gallons per minute, and the towers had fell two feet in one hour. We were able to get it dug up and repaired by 10:30 pm.

I want to give a thank you to the those that assisted in this. It's always a beautiful thing when multiple departments come together to get a job done. Thank you all again!



Crew members successfully addressing the recent water main break.

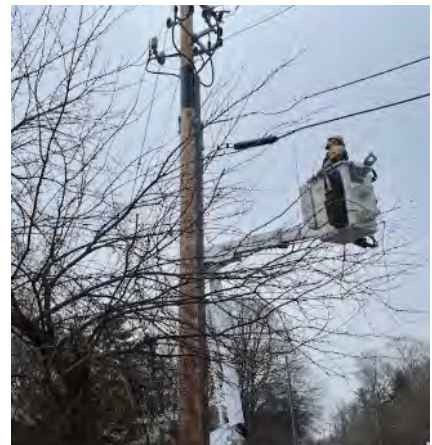
Electric Update

Completed	• Responded to outage on Spillan and patrolled line and refused branch line. • Worked at switch station for work on Center Circuit. • Responded similar outage on Spillan patrolled line and refused branch line. • Made up urd connections and pulled secondary triplex through conduit set meter on several URD services. • Responded to wind damage on lighting circuit at Short Street made lighting safe. • Removed pole sets from short from wind damage. • Made repairs on water main break to supply customer's water • Removed banner on Xenia Ave. • Responded to outage on E. Hyde Rd. from a phase to phase short replaced all three cutouts and fuses from glass to poly. • Set reclosures to one shot if necessary for any tree trimming or primary work.
Ongoing	• Center circuit build out of switch station. ◦ Installed new padmount to feed reclosers. ◦ We will receive the double bypass switches next week. ◦ Ready to start underground. ▪ Just ordered conduit. • Conduit arrived. • Poly phase and Demand meters are being changed. ◦ Poly phase is done. ◦ Less than 30 small meters left.

Electric Update

Upcoming

- Keep working on PRP (pole replacement packets).
- 312 West Whiteman service work.
- Install reclosers at the switch station.
 - Crews now have materials at switch station.
 - We are starting this on 10-31-2025.
- Installing voltage regulators in switch station.
 - Trying to do this all in-house to save money.



Recent Electric crew work around the village.

Metering Update

Water Meter Replacement Update

- 26 meters have not been upgraded.
- 6 meters with bad valves (all inside, one village owned).
- 15 inside water meter customers have been unresponsive and made no contact to schedule their meter changeout.

Ongoing	• Finish changing out FM2S electric meters – GIS Unknown Types and order any meters we’re missing. • GIS service lines – Unknown and Galvanized maps • Add remotes to the large water meters that have wires. • Water Reads – both manual and electronic • Daily checks of high reads and potential water leaks and data log high usage and contact customer • Potential High Water Use Causes: Toilets, Spigots left on, Water Softeners, Whole House Humidifiers, back-up sump pumps, service line leaks. • Working with Mapped Out to update and streamline Water Meter - Service Line Inventory map. • Working with Morgan Saunders from Arcadis to have clarification on next steps and meeting all EPA requirements for the service line inventory. • EPA Service Line Inventory – send “Galvanized Requiring Replacement” letters by end of December • GIS new water and electric meters • Inspect and install new water services in Spring Meadows neighborhood. • Commercial Water Meter Change-out – inventory acquired, will schedule and create work orders for Water Dept to do changeouts.
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Streets & Sewer Update

Completed	• Took delivery of 125 tons of salt. • Prepared Short Street for New Year's ball drop. • Made/ applied 500 gallons of brine on roadway surface . • Undercoated plow trucks for rust protection. • Installed side strobes on brine application truck. • Assisted Water Department on water main break on North College. • Serviced Bobcat mini excavator. • Replaced bench hit by car at Bill Duncan. • Regraded parking lot & drive to dog park. • Regraded drive to pool rear entrance. • Trimmed brush around three fire hydrants on the south end of the village. • Salted town & municipal parking lots from snow event. • Installed new stop sign at Marshall & Xenia Ave.
Ongoing	• Street sweeping, Utility locates, GIS information. • Empty trash/litter pickup every Monday, Wednesday, and Friday • Problematic sanitary sewer checks every Friday • Empty trashcans/ cleanup Short Street.
Upcoming	• Install fence around softball dugouts. • Rework Corry Street Community Gardens & install deer fence.



Trimming around fire hydrants (left and center), salt for road brine (right).

Youth Center Update

Completed

- An average of 24 youths were served per day, with 15 dinners provided each night.
- Accepted deliveries of dinners and extra grocery donations from the Food Pantry to supplement current community needs.
- Starting winter holiday party planning and craft projects like a group cardboard camper playhouse.
- Junior book group is reading the Hunger Games series.
- Replenished craft supplies and holiday supplies.
- Added some much asked for rugs to game room.
- Chaperoned youth center to basketball home games.
- Free community showing of Shrek 2 at Little Art Event Saturday, December 13.

Digital Media Update

Completed	- Covered Village Council meeting on Monday, December 15. - Hosted trivia at staff holiday party on Wednesday, December 17. - Photographed New Year’s Eve activities.
Ongoing	- Winter 2026 edition of Village Grapevine. - Continuing website redesign project.

Village Facebook Followers

6,683

+74 Followers



YSPD Facebook Followers

456

+12 Followers



YSCA Facebook Followers

249

+3 Followers



YSConnect Downloads

1,744

+136 Downloads



YouTube Subscribers

822

+5 Subscribers

